

## Application for Admission to Educational Training Module / Research Module

Surname, First Name

Student Identification

.....  
Degree Program

.....  
Course Identification

.....  
Permanent Address (Street, No., Zip, City)

.....  
Mailing Address during internship (Street, No., Zip, City of internship)

**I herewith apply for the admission to an educational training module / research module for the following period:**

**course-related internship \***

from: ..... to: .....

**Compulsory Internship**

from: ..... to: .....

**Requirements for Bachelor Degree Program(s):** All first through third semester exams have been passed. | **for Master Degree Program(s):** Over 70% of the compulsory modules and a 50%-minimum of the compulsory-elective modules of first and second semester have been passed.

**A transcript of records is attached.**

\* The **course-related internship** has to be attended **before or after** the 12-week **compulsory internship**.

**A letter of acceptance has been received from the following institution:**

Company / Institution

.....  
Address

.....  
Country

.....  
Internship Coordinator

.....  
Phone

.....  
Email / Website

**Internship Objectives:**

.....  
The internship coordinator confirms that the applicant is eligible to fulfill his / her educational training module / research module in the respective company / institution. The module objectives are outlined within the module regulations. The internship is compulsory as outlined in the general exam regulations (Bachelor Degree: 12 weeks / Master Degree: 15 weeks / full-time).

**The intern will receive a letter of reference upon module completion.**

**Internship Coordinator:**

**Student / Intern:**

**Dean:**

Place, Date

Place, Date

Place, Date

.....  
Signature / Seal

.....  
Signature

.....  
Signature / Seal